

## **Student Ambassador Admission Procedures**

An applicant for admission must submit all relevant documents and fulfill the following requirements:

1. A completed **Student Ambassador Admission Application Form**.
2. Completed **Hong Kong Adventist College and Andrews University Application Form**.
3. An official **Transcript** of records from College/University previously attended.
4. A **Résumé and Cover letter** (Please include **Student Ambassador** as your job title)
5. A completed **Health Certificate** or **Physical Examination Form** issued by a registered physician or a reputable hospital.
6. Character references from two reputable persons who have known the applicant personally in an academic or religious setting, but who are not in any way related. These recommendations, on the prescribed forms, should be sent directly to the College Registrar.

NOTE: All documents must be **CERTIFIED** by a notary public, magistrate, school principal, or equivalent legal authority. Also, for documents not in English or Chinese, certified translation is required.

7. **Application Deadline: April 30, 2024**

All application forms and documents are to be emailed to [info@hkac.edu](mailto:info@hkac.edu)



香港三育書院

**HONG KONG ADVENTIST COLLEGE**

1111 Clear Water Bay Road, Sai Kung, New Territories, Hong Kong

Tel: (852) 2719-1668 Fax: (852) 2358-1055 Email: info@hkac.edu Web: www.hkac.edu

**Student Ambassador Application Form**

Personal information is collected for administration purposes only

SECTION 1 – STUDENT DETAILS (Please complete in CAPITAL LETTERS)			
Name in English (as shown on Passport/Hong Kong ID Card) Last/ Family Name                      Given Name		Other Name	HK ID No. / Passport No.
Name in Chinese		Date of Birth (mm/dd/yyyy) e.g. 12/25/1997	Age
Religion:		Place of Birth:	Nationality:
Home No.:		Mobile No.:	Email:
Mailing Address:			

Photo

SECTION 2 – APPLICANT’S EDUCATION (From secondary onward)			
Secondary School / College / University	From (Year) e.g. 2020	To (Year) e.g. 2023	Qualification e.g. Grade 12

SECTION 3 – FAMILY INFORMATION				
Father	Name in English	Name in Chinese (If any)	Occupation	
Email :		Office Tel. :	Mobile Tel.:	
Mother	Name in English	Name in Chinese (If any)	Occupation	
Email :		Office Tel. :	Mobile Tel. :	
Guardian	Name in English	Name in Chinese (If any)	Occupation	Relationship
Email :		Office Tel.:	Mobile Tel.:	
Emergency Contact (Except parents)	Name in English	Name in Chinese (If any)	Mobile Tel. :	Relationship

SECTION 4 – REFERENCES				
Please provide us with two references ( <i>individuals not related to you</i> ). One of them <b>MUST</b> be a principal, vice-principal, guidance counselor or teacher, pastor or professor. It is essential that you provide us with complete and correct information, including an active email address.				
Name in English	Name in Chinese (If any)	Position	Years Known	Email:

SECTION 5 – CONSENT DETAILS		
The information I have provided is complete and accurate, and I understand any omission of information could significantly delay my acceptance. I further understand that any falsifications of admission documents are reason for immediate cancellation of my application and/or denial or withdrawal of admission to Hong Kong Adventist College programs. If accepted, I agree to abide by the regulations of the institution as published in its Bulletin and Handbook or as announced. I recognize that failure to abide by these regulations is ground for dismissal.		
Applicant’s Signature	Parent/Guardian’s Signature	Date (mm/dd/yyyy)